
Maharashtra Chapter of IAPM

GUIDELINES / RULES

FORMATION OF STATE CHAPTER

As the association was growing and the no. of Medical Colleges increased rapidly, it was thought proper to give local forum for increasing no. of staff and postgraduate students to exchange scientific information. It was decided to start regional chapter at the annual conference to IAPM at Chennai in 1978.

- NAME** : Maharashtra State Chapter of Indian Association of Pathologist & Microbiologists (IAPM) or Maharashtra State Chapter of (IAPM) (hereafter it is called as State Chapter or Chapter)
- TERRITORY** : Chapter includes territories of Maharashtra State and Goa (City/Regional Chapter may co-exist independently. But only Maharashtra Chapter will be representative body affiliated to IAPM).
- OFFICE** : Office will be within the territories of Maharashtra State depending upon the office bearer i.e. Chairperson of the State Chapter
- OBJECTIVES** : The objective or purpose of the State Chapter is to promote academic activities at state level and to encourage youngsters for active participation.
- METHOD** : To hold periodical meetings/workshops/CME's and annual conference (MAPCON) of the State Chapter in different places of the chapter territory. The City/regional chapters should be allowed to hold workshops and CME's independently.
- MEMBERSHIP** : **Eligibility to become a member :**

A candidate wishing to become a member should have a minimum qualification of MBBS. He/she should be either engaged in profession of Pathology or Microbiology or should be holding a post-graduate qualification in any branch of Pathology/ Microbiology.

All the life members of IAPM from Maharashtra and Goa will be considered as life members of the state chapter.

All the ordinary members of IAPM from Maharashtra and Goa without any dues will be considered ordinary members of the state chapter.

Any member who ceases to be a member of IAPM due to default or any other reason automatically ceases to be a member of the state chapter.

Associate Member : Those who qualify to become members of IAPM but are not included in the life members or ordinary members shall be eligible to become associate members of the state chapter by paying Rs.100 for that year.

Privileges of membership :

All the members of Maharashtra State Chapter have the right to attend the state chapter conference as well as any other academic/Scientific activities

All the members have the right to attend the state chapter meeting like general body meeting (GBM) or special GBM.

Any Non-member wishing to attend the state chapter activities shall pay in additional amount of Rs.100/- (or as fixed from time to time) along with delegate fee.

Office bearers of the council :

All the members unanimously resolved that there is no need of Treasurer/Secretary. Only Chairperson of the chapter is required because state body is still in premature stage. The post of Secretary/Treasurer may be considered later as and when the state body needs it.

Tenure of the office bearer : Chairperson, for 3 years.

Duties of the Chairperson :

- He/ She will represent the state at IAPM council.
- He/ She will chair the General Body Meeting (GBM)/ special meetings.
- He/ She will fix up the venue for the next conference.
- He/ She will guide the organizing committee.
- He/ She will keep the accounts and present them in the GBM.

Annual State Chapter Conference :

Annual state chapter conference will be held every year around August- September depending upon convenience of local organizers.

The conference should be held anywhere within the territory of Maharashtra chapter.

The conference may last for one and a half to two days, preferably over weekends.

The next venue for the annual conference is approved at GBM of the State Conference. In case of no definite venue fixed during the GBM, the Chairperson of the state chapter will have the right to fix the venue.

There will be an Organizing Secretary of the state chapter conference managing the conference. Other members are selected by local organizers for conducting the conference.

Duties of Organizing Secretary of the Annual State Conference.

- He/ She will be official person for communication regarding the conference.
- He/ She will keep the accounts of the state chapter, audit the accounts and submit at the next annual chapter conference for approval.
- He/ She should take care that Scientific, Commercial, Exhibition Stalls have easy access by maximum number of delegates.

He/ She should provide free and reasonable accommodation to the office bearers of the state chapter, faculty members, invited guests etc., but not waiving registration fee and travelling expenses.

He/ She should make provision for giving various prizes and certificates for the conference.

He/ She should give information in the first communication of the conference for the following scientific sessions such as Quiz session, MAPCON Slide Seminar, any other session decided in the future.

He/ She should transfer or account received by non-member delegates to the chairperson of the state chapter.

He/ She should arrange to donate some amount (at least Rs. 10,000/-) to the parent IAPM body.

He/ She should by and large follow the protocol for inaugural function and other scientific activities.

Inaugural Function : The organizing secretary should take care of the inaugural function of the conference. It should be short and precise (not more than 30 minutes).

The Protocol should be as follows :

Welcome by organizers.

Invocation

Welcome speech by Chairperson of State Chapter

Report by Chairperson of the state chapter.

Lighting of the lamp and official inauguration of the conference by the chief guest.

Release of the souvenir if any.

Speech by the chief guest.

Vote of thanks by the organizing secretary.

Rules for presenting papers :

As ratified from time to time, the groups of subjects have been earmarked as

- 1) Anatomic Pathology and Histopathology
- 2) Haematology, Clinical Pathology, Blood Banking and Immunology and others.
- 3) Cytopathology

As per the rules ratified in the GBM of MAPCON 2010 at Nagpur, the total number of oral presentations per institution for prize session should be one per group. This will enable institutions to present maximum 3 papers in the groups mentioned above. It has been clarified that if paper of a particular group is not presented by an institution, they can present 2 papers in any other group. But of the multiple papers, only one will be eligible for prizes. The onus of selecting papers for the prize session will be on the professor and head of the concerned institution. Abstracts of papers and the posters will be scrutinized for their presentation merit by a committee of the persons. The MAPCON 2010 GBM ratified the committee as follows...

- 1) Chairman - Dr. Sharada Rane
- 2) Member - Dr. Pradeep Vaideeswar
- 3) Member - Dr. Archana Deshpande.

The organizing committee should forward the abstracts of oral papers and posters preferably within a week of the last date. The committee will have the rights to change the pattern of presentation (Papers to posters) and acceptance or rejection on merits of the abstract. In view of the rules for postgraduate students by MUHS Nashik, the poster presentations and participation of postgraduates needs to be increased.

Prizes : Prizes can be given to PG students and/or to 2 years post MD person.

- 1 prize for Anatomic Pathology and Histopathology
- 1 prize for Haematology, Clinical Pathology, Blood Banking and others.
- 1 prize for Cytopathology.
- Posters - 2 prizes 1 and 2 for posters.

PG-Quiz Session : 2 Prizes : (I & II for P. G. Students) & 1 for 2 Years post - MD person.

Slide Seminar : 3 Prizes as institutional 1st, 2nd, 3rd

Tenure for conveners of both 'Quiz session' and 'Slide Seminar' should be 3 years.

For Quiz Session 10-15 cases may be selected and only the convener may consider those cases that require discussion. The whole session should be over within 1 to 1 1/2 hours.

For 'Slide Seminar' each institute may contribute maximum 3 cases of which one may be for discussion. The convener will decide the time scheduled for receiving slides, sending to different institutes, getting the diagnosis and informing the contributory institute.